



SPEAKER PACKET: PEAS IN A POD DISCUSSIONS



March 17-20, 2019 ■ Hyatt Regency Orlando ■ Orlando, FL

InnovationsInTesting.org



**Innovations in Testing
March 17-20, 2019
Orlando, FL**

Dear Conference Speaker:

Thank you for agreeing to serve as a facilitator for the upcoming Innovations in Testing Conference to be held March 17-20, 2019, at Hyatt Regency Orlando. We look forward to a very successful conference!

Enclosed you will find the following information:

- Table of Deadlines 2
- Conference Essentials (dates, location, etc.) 3
- Peas in a Pod Discussion Guidelines 4
- Speaker Registration and Hotel Information 5

Below is a table of items and upcoming deadlines for your reference.

ACTIVITY:	DEADLINE:	Return via:
Register for the Conference	January 15, 2019 (register by December 10, 2018 and save with our early bird discount)	http://innovationsintesting.org/register.aspx
Email most recent Bio	February 1, 2019	atpspeakers@designingevents.com
Make Hotel Reservation	Immediately – Rooms will sell out	See page 5 for more info
Complete Online Presentation Agreement	October 26, 2018	Click here for presentation agreement

If you have any questions about these materials, due dates or for additional information, please contact the following individual:

Kim McManus
+1-443-293-4011
atpspeakers@designingevents.com



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CONFERENCE ESSENTIALS

When does the conference start/conclude?

The conference begins on Sunday, March 17th at 5:00 PM for the First Time Attendees Reception, followed by the Conference Welcome and Opening Reception start at 6:00 PM. The main conference concludes at 12:15 PM on Wednesday, March 20th, and an optional post-conference workshop will be offered from 1:30 PM – 3:30 PM.

Conference Location:

**Hyatt Regency Orlando
9801 International Drive
Orlando, FL 32819
Phone: (407) 284-1234**

Do I need to register for the conference?

Yes, please register online at <http://innovationsintesting.org/register.aspx>. You are encouraged to register as early as you can, but no later January 15, 2019. Registration is required to present at this year's conference. Please note the early bird discount will apply if you register prior to December 10, 2018.

Do I need to make my own travel reservations?

Yes, you will need to arrange all of your travel to and from the conference. Please contact the hotel directly to book your room. More information regarding lodging can be found on Page 5.

What equipment will my presentation room have?

There will be no AV equipment for this session. These sessions are discussion based. No presentation needed.

If you have a disability and need an accommodation in order to present at this conference, please contact Kim McManus at eatpspeakers@designingevents.com, 443-293-4011.



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Peas in the Pod Discussion Guidelines

Peas in a Pod Discussions are informal, face-to-face conversations with fellow conference goers who share common interests. Pods do not include presentations. There are no projectors or slides. This is all about direct exchange and exploration of ideas.

When are the Peas in a Pod Discussions?

The Peas in a Pod Discussions are being held throughout the conference during the breakout session slot times. We will send you your session time in the coming weeks.

Discussions that focus on the commercial intent of a product or a service are not permitted.

Thank you in advance for understanding and adhering to these guidelines to ensure a successful conference for all!



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SPEAKER REGISTRATION & HOTEL INFORMATION

Speaker Registration:

All speakers participating in the conference must register for the conference. To register for the conference, please register online at <http://innovationsintesting.org/register.aspx>. The registration fees are:

ATP Member	
Early Bird	\$720.00
After Dec. 8	\$820.00
Non-member	
Early Bird	\$990.00
After Dec. 8	\$1090.00

Hotel Reservations:

Please visit the conference website for more information regarding hotel and travel <http://innovationsintesting.org/venue.aspx>

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Conference Room Rate: \$285.00 Single/Double per night plus taxes. Hotel reservations will be accepted at the conference rate through February 21, 2019 and are sold on a first- come first- serve basis.