



Innovations in Testing 2021

**Speaker Packet – Panel Discussions**

April 27 – April 29, 2021

Virtual



**Innovations in Testing  
April 27 – 29, 2021  
Virtual**

Thank you for agreeing to serve as a speaker for the upcoming Innovations in Testing Conference to be held April 27 –April 29, 2021, virtually. We look forward to a very successful conference!

Enclosed you will find the following information:

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- About your Session Type & Conference Essentials 3
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**Below is a table of items and upcoming deadlines for your reference.**

Activity	Deadline	Return via:
Complete Online Presentation Agreement	February 12, 2021	<a href="#">Click here for presentation agreement</a>
Register for the Conference	<b>March 26, 2021 (register by March 5, 2021 and save with our early bird discount)</b>	<a href="http://innovationsintesting.org/register.aspx">http://innovationsintesting.org/register.aspx</a>
Email Most Recent Bio	March 5, 2021	<a href="mailto:atp@designingevents.com">atp@designingevents.com</a>
Send Final PowerPoint Presentation	April 2, 2021	<a href="mailto:atp@designingevents.com">atp@designingevents.com</a>



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**About Your Session Type & Conference Essentials**

**Session Type:**

**Panel Discussion:** A panel discussion is a **live**, 45-minute session that is a conversation between experts on one or more session topics, where they share feedback, thoughts, ideas, and opinions and brainstorm solutions related to those topics. Each panel discussion must include a minimum of three presenters from two different companies or organizations.

**Conference Essentials:**

**When does the conference start/conclude?**

The conference begins on Tuesday, April 27<sup>th</sup>, 2021 at 9:00 AM EST with Morning Coffee Chats and concludes at 4:35 PM EST on Thursday, April 29<sup>th</sup> with our closing General Session. *We will email presenters with their date and time for their conference session in the coming weeks.*

**Conference Location:**

- **Online Event/Virtual**
- Platform links and speaker links will be provided closer to the conference.

**Do I need to register for the conference?**

- Yes, please register online at <http://innovationsintesting.org/register.aspx>. You are encouraged to register as early as you can, but no later than March 26, 2021. Registration is required to present at this year's conference. **Please note the early bird discount will apply if you register by March 5, 2021.** You will find more information on how to register on the next page.

**What equipment/support will my presentation have virtually?**

Each virtual "room" will be equipped with the following items:

- Screen Sharing
- Chat Room feature among the speakers
- Designing Events Tech to help before and during the session

If you have a disability and need any accommodation to present at this conference, please contact Kim McManus, at [atp@designingevents.com](mailto:atp@designingevents.com) or 1-443-293-4011.



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**Speaker Registration Information**

All speakers participating in the conference **must** register for the conference. To register for the conference, please register online at <http://innovationsintesting.org/register.aspx>. The registration fees are:

ATP Member	
Early Bird	\$150.00
After Mar. 5	\$200.00
Non-member	
Early Bird	\$250.00
After Mar. 5	\$300.00

\*Graduate Students: \$75.00

\*Please email [ATP@designingevents.com](mailto:ATP@designingevents.com) for more information on our Graduate Student Rate.

\*Please email [ATP@designingevents.com](mailto:ATP@designingevents.com) for more information on our Active Military and Group Rates.



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**PRESENTATION & SESSION GUIDELINES**

1. If you plan on having a PowerPoint Presentation, ATP prefers that all speakers use the conference PowerPoint template provided via e-mail to ensure consistent and professional presentations throughout the conference. The template will be sent to all speakers via email closer to the conference.
2. If you have a PowerPoint presentations, please send your final PowerPoint by April 2, 2021 to [atpspeakers@designingevents.com](mailto:atpspeakers@designingevents.com). More information on this process will follow. Presentations may be made available to conference attendees.
3. Presentations that focus on the commercial intent of a product or a service are not permitted.
4. There will be time to test your presentation prior to the start of the session and a Designing Events tech will be available to you during this testing time. We ask that presenters join 20 minutes before the session start time. We will send out more information in the coming weeks on this.

**POWERPOINT SLIDES**

You will receive a PowerPoint template to use for your presentation. More information is coming soon regarding this template.

**QUESTIONS?**

Please don't hesitate to contact us at [atp@designingevents.com](mailto:atp@designingevents.com) or by phone at 443-293-4011.

Thank you for your contribution to the 2021 Innovations in Testing Conference!