



# March 20 - March 23 • Hyatt Regency Orlando • Orlando, FL



## Attendee In-Person Frequently Asked Questions

Thank you for registering for the 2022 Innovations in Testing Conference! We have compiled information about the inperson portion of the conference, what to expect, and more. Please review and email <u>atp@designingevents.com</u> if you have other questions.

## Where will the in-person portion of the 2022 Innovations in Testing Conference take place?

Let the Florida sun embrace you during the 2022 Innovations in Testing Conference held at the Hyatt Regency Orlando! The hotel is conveniently located near the International Drive I-RIDE Trolley that leads to shops and live entertainment, all within a two-mile stretch. Orlando's treasured theme parks are only a few minutes away.

#### Do I need to register for the conference?

Yes, please register for the in-person portion of the conference <u>here</u>. Registration is required to present at this year's conference.

# What safety protocols will be in place at the conference?

Below you will find a list of our safety protocols we will have in place for the conference. You must follow these protocols to attend the conference.

- 1. All attendees must be fully vaccinated against COVID-19 and provide proof of vaccination or receive a negative PCR COVID-19 test result within 72 hours of Sunday, March 20, 2022 or a negative rapid COVID-19 test result within 48 hours of Sunday, March 20, 2022.
- 2. All attendees must always wear a mask regardless of vaccination status. Attendees may remove masks when eating or drinking in the designated areas.
- 3. We will have social distancing in place, so please follow any social distance instructions and signs while attending the conference.
- All attendees must re-evaluate your health each morning before joining the conference. If you have any symptoms, please do not enter the conference. <u>View symptoms ></u>
- 5. Follow all CDC guidelines: Wash your hands often, use provided sanitizer stations, cover your cough or sneeze.

# **CLEAR Health Pass**

Each attendee will need to provide your vaccination status or negative COVID test result to attend the Innovations in Testing Conference.

To allow attendees to provide this information we're partnering with CLEAR Health Pass which provides a secure, digital proof of COVID-related health information via the free CLEAR mobile app. Complete your health screening with Health Pass by CLEAR ahead of time for expedited check-in and entry to the conference!

Follow these steps:

- 1. Download the free CLEAR app and select Create Your Health Pass.
- 2. New members will be guided through enrollment steps and existing CLEAR members can use the email associated with their CLEAR membership.
- 3. Complete your Entry Requirements by adding your vaccination record, linking to test results within 72 or 48 hours of the conference start date of March 20, 2022.
- 4. If you are providing a negative test result, you must use a test site that is provided within the list in the CLEAR app.
- 5. Verify your identity by taking a selfie.
- 6. As we get closer to the event you will be given a unique Health Pass code to add into your CLEAR account. This will link your information to the Innovations in Testing Conference.
- 7. Show your Health Pass at the event. Green means you are good go!
- 8. For a step-by-step enrollment guide, please visit the CLEAR website.

Make sure you have a valid ID and a copy of your CDC vaccination card with you or your negative COVID test result. We don't think you will need it, but please have it just in case.

We will have a staffed desk onsite at the conference as you enter the meeting space to assist any attendee with their CLEAR health pass and answer any questions you may have. We are asking all attendees to have their health pass open and ready to be shown to receive your badge.

# View the full FAQ for CLEAR Health Pass

For more information regarding the health and safety procedures of the conference, visit the Health and Safety page.

# If I am attending the conference in-person but want to take part in a virtual session, will there be a space that I can do so?

Yes, there will be a space set up for in-person attendees who wish to attend a virtual session. The space will be equipped with room for multiple people, as well as access to outlets and headphones if needed.

# What platform is being used for the virtual portion of the 2022 Innovations in Testing Conference?

Attendify is the main platform for the virtual event, allowing you to access the conference program, watch the sessions and ask questions to the presenters, communicate with fellow attendees, view our sponsors, and so much more!

# How will I access and login to Attendify?

Below are the steps on how to access the desktop version of Attendify as well as how to download the app version.

# How to Access the Desktop Version:

1. All registered attendees will receive login information to access the platform one week prior to the conference (week of March 14th).

- 2. Upon clicking the platform link, you will be prompted to enter an access code (the link and access code will be sent directly to attendees the week of March 14<sup>th</sup>)
- 3. Once you enter the access code it will prompt to enter your email
- 4. Enter your email address and then you will be prompted to insert a password. If you have used Attendify at other ATP conferences, please use the same login information from those conferences.
  - 1. If you do not already have an account from previous conferences, please follow the instructions below:
    - 1. Insert a password for your account and hit create an account. Once you have created the account it will prompt you to make a profile. Make your profile.
- 5. Once you input your password or create your profile you will be able to access the platform.

# How to Download the App:

- 1. ATP has their own app available for download on the Google Play Store and Apple AppStore. To find our app just search for ATP Events and click download.
- 2. Once you have downloaded the ATP Events app, click on the app to launch it. Once the app is open you will see Innovations in Testing 2022 under upcoming Events, click on this feature and you will be asked to join.
- Hit the Join button and enter the access code (the access code will be sent directly to attendees the week of March 14<sup>th</sup>)
- 4. Once you have inputted the event code, enter your email address and then you will be prompted to insert a password. If you have used Attendify at other ATP conferences, please use your login credentials from those.
  - If you do not already have an account from previous conferences, please follow the instructions below:
    Insert a password for your account and hit create an account. Once you have created the
    - account it will prompt you to make a profile. Make your profile.
- 5. If you already have an account and have logged in, you will have access to the conference. If you are creating an account, after your account has been created you will be able to login to Attendify and access the conference app/platform.

We highly recommend for you to login to Attendify upon receiving the link to access the platform during the week of March 14th before the conference. If you have any trouble logging into the platform, please email <u>atp@designingevents.com</u>.

# What browser should I use for the virtual portion of the conference?

If you decide to use the desktop version, we strongly recommend using Google Chrome, Mozilla Firefox, or Safari.

# Can I use my mobile phone?

Yes, if you are attending the conference, you can download the app and use your mobile phone to access the conference and participate in the sessions and engage with other attendees.

# Can I ask questions during the sessions?

Yes, most of the in-person sessions will have the opportunity to ask questions to the presenters during their live presentations.

# Can I interact with other attendees via the conference platform?

Yes, if there are attendees who are not attending in-person, you can engage with speakers, sponsors, and attendees in the conference platform. You will be able to private message any speaker or attendee, start group chats via the conference app, engage with all attendees, speakers, and sponsors via the activity stream, join in on a conversation on one of the channels available via the conference app, and more!

#### How will I be able to network during the conference?

During the conference, attendees will have the opportunity to network with other attendees, speakers, and sponsors face-to-face. There will be many networking opportunities through the conference such as the Innovations in Testing Opening Cocktail Reception taking place on March  $20^{th}$ , 2022 from 6:00 PM – 7:00PM EDT. If you are attending in-person but want to take part in a virtual session, you will be able to network via the platform along with certain session types that provide more engaging opportunities. The platform has features available that allows you to interaction with speakers, sponsors, and attendees. All sessions will have the chat feature enabled so you can chat with other attendees who are joining you within that session along with a list of other attendees so you can see who else is viewing that session at the same time.

## Will the sessions be recorded?

During the conference, only the live-streamed sessions and the keynote sessions will be recorded. All of the virtual sessions will be recorded and those who attend the in-person portion of the conference will have access to all of the virtual session recordings. We will send out emails during and after the conference with instructions on how to access.

## What time zone is the conference taking place?

The conference program listed <u>here</u> is listed in EDT. If you are using the app version of Attendify, the conference schedule will be listed in EDT. If you are using the desktop version, the conference sessions will be listed in your time zone.

## Are the sessions live?

All of the in-person sessions will be live. During the conference, some of the in-person sessions will be live-broadcasted to the virtual attendees, along with the keynote presentations each day.

#### What do I do if I have concerns or questions during the conference?

If you have concerns/questions during the conference, please call our support line at +1-443-293-4016 or email <a href="mailto:atp@designingevents.com">atp@designingevents.com</a>. We will also have Designing Events staffed spread out throughout the conference space to help out with an issues or problems that may arise.

If you have any questions, please contact us at <a href="https://atpace.at